Staff Services Analyst

Test Content

This examination is designed to test your foundational knowledge in various areas at the level of a Staff Services Analyst. The examination contains 60 multiple-choice items in three content sections: Written Communication, Mathematical Computations, Reading Comprehension/Data Analysis and Interpretation. However, it is important to note that actual test questions may vary in format and content.

Test-Taking Tips

The Staff Services Analyst examination has a 150-minute time limit, so it is important that you work quickly, but not so fast as to become careless. Always read all the possible choices before selecting your answer. If you do not know the answer to a question, it is usually best to skip it and move on to the other questions. Your score will be based on the number of correct responses. If you are unsure of the answer to a question, eliminate the answers you believe are incorrect, and mark the choice that is the best response. It is a good practice to manage your time, pace yourself, and avoid getting stuck on any single question.